

St Mary's and St Patrick's Catholic Primary School

Admissions Policy



Mission Statement

“We are a Catholic Family Learning Together”

“Teulu Catholig ydym ni yn dysgu gyda gilydd”

Each person in our school is unique and our intention is that they will all develop spiritually, morally, socially and academically to their full potential – with Jesus as their guide, the Holy Spirit as their inspiration and God as their loving Father.

‘Success Starts at School’

Policy written by:	HT and Governors
Date:	010920
Signed:	<i>P.Donoghue</i>
Signed by Headteacher:	<i>J.Phillips</i>
Date of Review:	010921

St Mary's and St Patrick's Catholic Primary School Admission Policy

*“The school was founded by and is part of the Catholic Church. The school is to be conducted as a Catholic School in accordance with the canon law and teachings of the Roman Catholic Church, and in accordance with the **TRUST DEED OF THE ARCHDIOCESE OF CARDIFF** and in particular:*

- (a) religious education is to be in accordance with the teachings, doctrines, discipline and general and particular norms of the Catholic Church;*
- (b) religious worship is to be in accordance with the rites, practices, disciplines and liturgical norms of the Catholic Church;*

and at all times the school is to serve as a witness to the Catholic faith in Our Lord Jesus Christ.”

(Instrument of Government, 2012)

All applications for admission to **ST MARY'S AND ST PATRICK'S CATHOLIC PRIMARY SCHOOL**, including those currently in the school's Nursery Class, must be via an application form available from the school. This form must be submitted for consideration by the published closing date which can be obtained from the school, found on the application form or from the Local Authority composite prospectus.

Being a pupil of the Nursery at **ST MARY'S AND ST PATRICK'S CATHOLIC PRIMARY SCHOOL** does not guarantee a place in, or give priority for admission to, the School's Reception Class.

Children can commence Reception Class from the September of the school year in which they reach age 5. However, admission can be delayed until (but no longer than) the term after the child's 5th birthday.

OVER-SUBSCRIPTION CRITERIA

If there are more applications for admission than there are places, then the following over-subscription criteria will be used:

1. Baptised Catholic Looked After Children.
2. Baptised Catholic Children.

3. Non-Catholic Looked After Children.
4. Siblings of baptised Catholic children who will be attending the school at the time of admission (siblings in the lower years commanding greater priority).
5. Children who are baptised or recognised members of other Christian denominations and whose parents/guardians wish them to be educated in a Christian School.
6. Children who will have siblings at the school at the time of admission (siblings in lower years commanding greater priority.)
7. All other applicants.

A sibling is classified as a half or full brother/sister, an adopted brother/sister, or a child living in the same household. When allocating places, if the last place is offered to a multiple birth child (e.g. a twin or triplet) the Governing Body will also admit the other siblings.

If circumstances arise where it is possible to admit some but not all children in any of the above categories, preference will be given to children whose homes are within the shortest walking distance as measured by the current Local Authority approved GPS system.

Applications wishing to be considered for priority in Categories 1, 2 and 5, will need to provide a copy of baptismal certificate or letter confirming membership from their own minister as appropriate.

All applications received by the application deadline will be considered together and letters containing an offer or refusal of a place will be sent out on the Common Offer Date. Late applications will be considered after those that have met the deadline.

The application deadline and Common Offer dates can be confirmed by contacting the School or referring to the Local Authority's composite prospectus.

Successful applicants will be expected to confirm acceptance of an offer of admission by the deadline indicated in the offer letter. Failure to do so may result in the offer being withdrawn and the Child's place allocated to another applicant.

Unsuccessful applicants will be placed on a waiting list until 31st August. Any additional places will be allocated in line with the Over-Subscription Criteria as above.

In-year applications for admission will be admitted when there are places. Where more in-year applications are received than there are places, all the applications will be considered against the above oversubscription criteria.

Anyone wishing to appeal a decision of the Governing Body's Admissions Committee (note, there is no appeal regarding Nursery Admissions) should complete the Appeals Form attached to the notification letter. The completed form **must** be returned within 14 days (10 working days) of notification of refusal to:

**The Clerk to the Governing Body
St Mary's & St Patrick's Catholic Primary School
Monica Street
Maesteg
CF34 0AY**

September 2020

All appeals will be heard by an Independent Appeals Panel and conducted in accordance with *The School Admission Appeals Code*.